



# GOVT. DR. W.W. PATANKAR GIRLS' P.G. COLLEGE,

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College Code: 1602 AISHE Code : C-21647



## Minutes of the Internal Quality Assurance Cell (IQAC) Meeting

Meeting Ref. No: IQAC/2025-26/04

Date: December 12, 2025

Time: 2:00 AM – 3:00 PM

Venue: IQAC Room

The IQAC Coordinator, Dr. Amita Sehgal welcomed all members and presented the agenda for the meeting.

- The Coordinator briefed the members on the current status of data collection for the Annual Quality Assurance Report. The Action plan carried out in previous year 2024-2025 were revealed with 90 % fulfilment and discussed future action plan for 2025-2026. As per Agenda, suggestions were invited from External members
- The External Member, **Dr. Somali Gupta**, emphasized that the institutional focus must shift towards measurable outcomes in entrepreneurship rather than just awareness. She highlighted that while students are being sensitized to startups, the conversion rate into actual ventures needs tracking.
- Each Department must highlight its SWOC: **SWOC (Strength, Weakness, Opportunities, and Challenges)** analysis and **Research Publications**.
- The External member, **Dr. Prashant Shrivastav**, emphasized to improve the existing local MoUs must be supplemented by agreements with **Institutes of National Importance (INIs)** or **A++ NAAC-accredited institutions**
- He gave Importance to ensure the "Time-Bound Redressal Policy" to review the current grievance handling process. Grievance Cell must carryout quick redressal and document the time of redressal.
- **NAAC Transition:** Initiate immediate preparation for the **New NAAC Binary Accreditation** and 10-Attribute framework.
- **Skill Enhancement:** Mandated the start of **Certificate Programmes** across all departments.
- To review: Alumni Cell functioning, while the database is growing, the "Contribution" is currently under-documented. Alumni contribution must be improvised. **Discussion:** Following up on the "Entrepreneurship Outcomes" mentioned by **Dr. Prashant Shrivastav**, the committee discussed the need for a formal platform to **showcase and sell** products developed by students. It was noted that while many departments create prototypes (e.g., Embroidered items, hand-crafted decor in Arts, Jam, pickles), these rarely reach a commercial market.
- **Campus "Startup Hub" Stall:** A dedicated physical kiosk in the student common area or cafeteria for rotating student businesses.
- **Exhibition-cum-Sale:** Organizing a quarterly "Entrepreneurship Fair" open to parents, alumni, and the local community.

To ensure these resolutions are met, the IQAC will follow the standard PDCA (Plan-Do-Check-Act) cycle for quality maintenance

The meeting concluded with a vote of thanks by Dr. Sushma Yadav, Co-Coordinator, IQAC.

**Dr. Amita Sehgal**  
IQAC Coordinator

**Dr. Sushma Yadav**  
IQAC Co-Coordinator

**Dr. Ranjana Shrivastava**  
Principal  
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